

**TOWN OF YARROW POINT
COUNCIL REGULAR MEETING MINUTES
June 13, 2017
7:00PM**

The following is a summary of the proceedings and is *not* a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:02 PM

PRESENT:

Mayor: Dicker Cahill

Councilmembers: Mary Elmore
David Feller
Steve Bush – Excused
Andy Valaas – Excused
Carl Scandella

Staff: Anastasiya Warhol – Town Clerk Treasurer
Austen Wilcox – Town Deputy Clerk
Mona Green – Town Planner
Stacia Schroeder – Town Engineer

Guests: Town Legal Representative Attorney Michael C. Walter
Peter and May Jane Swindley
Bruce Jones – local resident
Jon Roskill - resident

APPEARANCES:

Resident Peter Swindley at 3813 94th Ave NE requested further details around the initiation of the moratorium. Mayor Cahill explained that zoning inconsistencies were discovered in the Town's code so the moratorium was put in place to provide an opportunity for revision.

Resident Mary Jane Swindley at 3813 94th Ave NE requested information on why 94th Avenue is not included in the 6-year CIP. Town Engineer Schroeder answered that there is a specific process in evaluating street conditions and that 94th Avenue will be included in the next 6-year CIP. The condition of the street is lower in priority than the order on the current CIP.

MINUTES:

MOTION: Councilmember Feller moved to approve the regular minutes of May 9, 2017 as presented. Councilmember Elmore seconded the motion.

VOTE: 3 For, 0 Against, 0 Abstain. Motion carried.

MOTION: Councilmember Feller moved to approve the Consent Calendar as presented including the Payment Approval Report dated 6/13/2017 approving payments as shown totaling \$202,894.99 plus payroll, benefits, and tax expenses of \$24,234.77 as shown on the attached payroll and benefits reports for a grand total of \$227,129.76. Councilmember Scandella seconded the motion.

VOTE: 3 For, 0 Against, 0 Abstain. Motion Carried.

Mayor Cahill stated the largest line item this month is the Clyde Hill Police Department quarterly service payment.

Councilmember Elmore questioned a line item on Town Engineer's invoice regarding an hourly charge. Mayor will investigate.

The following items were also approved as part of the Consent Calendar:

- Payment Approval Report; May
- Payroll, Tax, & Benefits Registers; May
- Town Planner Invoice; May
- Town Engineer Invoice; May
- Building Official Invoice; May

STAFF REPORTS:

No Clyde Hill Police representation were present. Council requested the Mayor to talk with Clyde Hill regarding the need for a police officer to be represented at each Council meeting.

Councilmember Elmore requested a location of a traffic speed limit flashing sign to be placed along 95th; Mayor Cahill agreed to make the request.

Clerk-Treasurer Warhol reported on two the 2nd annual Emergency Preparedness event at Town Hall over the past weekend. The event was well attended when considering competing June events.

Mayor Cahill reported on recent car prowls in the 4-Points communities.

REGULAR BUSINESS:

Town legal representative, Mr. Mike Walter, provided an overview of *Ordinance No. 677* and specified how it reinforces *Moratorium Ordinance No. 676*. Councilmember Scandella requested a status update on the zoning code amendments in process at the

Planning Commission level. Town Planner Green explained that the Planning Commission has been working diligently and will be presented with draft language on June 19. The Council may see the agenda bill in September.

AB 17-22 Moratorium, Ordinance No. 677, Public Hearing

The Mayor opened the Public Hearing at 7:28 PM

The Mayor closed the Public Hearing at 7:33 PM

There was no public comment.

MOTION: Councilmember Feller moved to adopt Moratorium *Ordinance No. 677* relating to the adoption of findings and conclusions to support *Ordinance No. 676*, and confirming the moratorium. Councilmember Elmore seconded the motion.

VOTE: 3 For, 0 Against, 0 Abstain. Motion carried.

AB 17-23 Amending YPMC 17.16.040, for First Reading and Discussion

Town Planner Green stated why eaves and gutters are things that must be enclosed by the setback lines. The Planning Commission held a Public Hearing on the matter and there was no public comment. The Planning Commission approved and recommended to the Council the amendment be put into effect. The Council reviewed the presented draft Ordinance and moved to set a Public Hearing date.

MOTION: Councilmember Feller moved to schedule a Public Hearing on July 11 on the proposed amendment to YPMC 17.16.040, adding eaves and gutters as things that must be enclosed by setback lines. Councilmember Elmore seconded the motion.

VOTE: 3 For, 0 Against, 0 Abstain. Motion carried.

AB 17-24 Six-year Capital Improvement Plan, for Discussion

Town Engineer Stacia Schroeder gave a recap of the six-year Capital Improvement Plan. State law requires municipalities to annually prepare and adopt a six-year Transportation Improvement Program (TIP). The adopted program is to be submitted to the State Department of Transportation and the Puget Sound Regional Council by July 31st. Ms. Schroeder provided highlights of the CIP's upcoming projects and priorities. Ms. Schroeder answered questions from the Council regarding specifics of the CIP. Ms. Schroeder provided projected planning for future undergrounding within the Town.

A Public Hearing on the matter will be scheduled for July 11.

AB 17-25 Stormwater Fee In-Lieu, for Discussion

Town Engineer Schroeder stated that the Town needs to up size the detention systems and the differences between a stormwater detention system and a fee-in-lieu system. By upsizing the detention systems, it will allow for a level playing field. Some residences

need to provide stormwater detention (i.e. 4437 94th Ave NE), but others (i.e. 9032 92nd Ave NE) would better serve the Town's goal by using the fee-in-lieu system whereby fees could be used to upgrade existing stormwater infrastructure.

Further information will be presented at the next Council when additional Councilmembers are able to be in attendance.

AB 17-26 Ordinance No. 678, amending YPMC 12.30.030, for Adoption
Clerk-Treasurer Warhol the proposed language:

*"Yarrow Point 12.30.030 Development and construction activities – Hours of work
All site development and construction activities, including, but not limited to, project staging or the starting and operation of equipment, are permitted only during the hours of 7:00 a.m. and 6:00 p.m., Monday through Friday, and from 9:00 a.m. through 5:00 p.m. on Saturdays. No site development or construction activities are allowed on Sundays or holidays. A violation of this section shall be an infraction punishable by a fine as set forth in YPMC 12.30.040(B) and (C)."*

MOTION: Councilmember Elmore moved to adopt *Ordinance No. 678*, amending YPMC 12.30.030. Councilmember Feller seconded the motion.

VOTE: 3 For, 0 Against, 0 Abstain. Motion carried.

MAYOR & COUNCIL REPORTS:

- Safety and Values in our Community

Mayor Cahill reported on a recent Seattle Times article regarding a sensitive crime that took place in Town. Due to the rise of social media, parties can grow uncontrollably at exponential rates and be difficult to enforce. Mayor and Clerk-Treasurer met with the Clyde Hill Police Chief to discuss measures of enforcement and how the two jurisdictions can better work together on terms of communication. The Clyde Hill Police will be attending the 4th of July festivities and provide awareness, education on the importance of reporting any suspicious or illegal activities, as well as safe summer practices.

Councilmember Elmore stated the importance of communication between the CHPD and Yarrow Point. Mayor Cahill stated that a better line of communication established between Town staff and the Clyde Hill Police Chief.

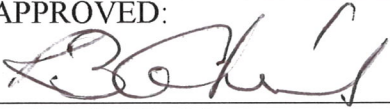
Councilmember Elmore asked where the bench on the public dock has gone. Town Engineer Schroeder stated that it is being rebuilt.

ADJOURNMENT:

MOTION: Councilmember Feller moved to adjourn the meeting at 8:23 pm. Councilmember Elmore seconded the motion.

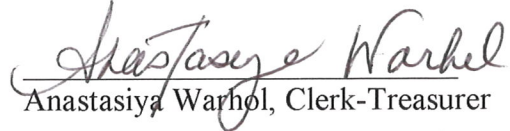
VOTE: 3 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:



Dicker Cahill, Mayor

ATTEST:



Anastasiya Warhol, Clerk-Treasurer

